

STRATFORD-UPON-AVON COLLEGE CORPORATION
CORPORATION MEETING
THURSDAY 13 OCTOBER 2011 AT 1:15PM IN GF11 COMMITTEE ROOM

AGENDA

David Sykes of the Skills Network will address the Corporation on the theme 'Preparing for Inspection'. 1.15pm

PART ONE - ROUTINE BUSINESS

- 1. WELCOME TO NEW MEMBERS / APOLOGIES** 2.00pm
The Corporation welcomes Trevor Harvey.
Apologies have been received from Lyn Anslow, Gillian Roache, Kay Taylor
- 2. DECLARATIONS OF INTEREST**
Members are invited to declare any interest in business to be discussed at the meeting.
- 3. MINUTES OF LAST MEETING**
The minutes of the Corporation meeting held on 21 July 2011 are enclosed as **Appendix A**.
It is recommended **THAT**:
The minutes of the Corporation meeting held on 21 July 2011 be regarded as correct and signed by the Chair of the Corporation.
- 4. MATTERS ARISING**
No matters arising have been identified that are not dealt with elsewhere on the agenda as substantive items.
- 5. SEARCH COMMITTEE** 2.10pm
Enclosed as appendix B are the minutes of the Search Committee held on 21 September 2011 which will be introduced by David Kent, Committee Chair, who will highlight key issues.
It is recommended **THAT**:
The minutes of the Search Committee are received by the Corporation and the actions endorsed, in particular:
a) Trevor Harvey be appointed Governor until 12 October 2015.
b) Corporation members recognise the importance attached in attending Corporation meetings.
- 6. CORPORATION SEAL** 2.20pm
The Corporation's attention is drawn to the fact that the Corporation Seal has been used on the following occasions:
i) 21 July 2011 – Crown Buildings Lease
ii) 22 August 2011 – Sub-Contractor Collateral Warranty for Employer (Steel Frame Structure, New Construction Building)
iii) 22 August 2011 – Sub-Contractor Collateral Warranty for Employer (Mechanical and Electrical Installations, New Construction Building)
It is recommended **THAT**:
The Corporation note that the College seal has been attached to the following documents.
- 7. ANY OTHER BUSINESS**
Any Corporation Member wishing to raise an item under Any Other Business is invited to notify the Clerk to the Corporation by 1:00pm on 10 October.

8. DATE OF NEXT MEETING

a) It is recommended **THAT:**

The Corporation meet again on **Thursday 15 December 2011 at 1.15pm.**

b) Since the last meeting it has come to notice that there are difficulties with the meeting dates of 5 July 2012 and 18 October 2012. Alternative dates are proposed for these meetings of Monday, 2 July and Monday, 15 October 2012.

It is recommended **THAT:**

The July and October 2012 meetings are rescheduled to Monday, 2 July 2012 and Monday, 15 October 2012 at 1.15pm.

PART TWO – STRATEGIC ISSUES

9. STRATEGIC PLANNING GROUP

2.25pm

Enclosed are the minutes of the Strategic Planning Group held on 20 September 2011 which will be introduced by Jeremy Moore, Committee Chair, who will highlight key issues.

It is recommended **THAT:**

The minutes be received and noted.

10. STUDIO SCHOOL

2.35pm

Enclosed as appendix D is a paper proposal by the Deputy Principal on Studio Schools for discussion in the meeting.

It is recommended **THAT:**

The Corporation approve further investigation of developing a Studio School at Stratford-upon-Avon College.

11. CAPITAL EXPENDITURE

2.55pm

Paper to follow

12. PRINCIPAL'S ADDRESS

3.10pm

PART THREE – CONFIDENTIAL ITEMS

3.30pm

Staff and Student Members may be asked to withdraw for this item of confidential business.

13. Confidential Minutes of the Last Meeting

It is recommended **THAT:**

The confidential minutes of the meeting be agreed.

Close of meeting.

4.10pm