

STRATFORD-UPON-AVON COLLEGE CORPORATION

MINUTES OF STRATEGIC PLANNING GROUP FRIDAY 31 August 2010

Present:	Alan Richardson	Chair of the Group
	Charles Anderson	Principal
	Mike Atkins	Governor
	Tony Jefferson	Governor
	Martin Penny	Principal
In attendance	David Jackson	Clerk to Corporation
	Kim Thorneywork	Skills Funding Agency

1. **APOLOGIES**

No apologies were received.

2. **DECLARATIONS OF INTEREST**

Members were invited to declare any interest in business to be discussed at the meeting, following which Alan Richardson reminded those present that he was Chair of Governors at Coventry University.

3. **MINUTES OF LAST MEETING**

It was resolved **THAT:**

The minutes of the meeting held on 16 April 2010 be agreed as a correct record subject to the penultimate sentence of paragraph 7 be amended to read "Finally the group considered the operation of the Stratford Tourist Information Centre and considered the benefits outweighed the risks of involvement on the project", and be signed by the Chair.

4. **MATTERS ARISING**

There were no matters arising.

5. **FUTURE SCENARIOS: FACING UP TO THE CHALLENGES**

On behalf of the Skills Funding Agency, Kim Thorneywork made a presentation to the group on Future Scenarios: Facing up to the Challenges. The presentation was available to all Colleges in the sector with a section personalised for Stratford-upon-Avon College which attempted to identify the major challenges for the College as seen by the Skills Funding Agency, together with opportunities. A copy of the presentation material is attached to these minutes.

Stratford-upon-Avon College was seen as at the top end of small colleges and Kim Thorneywork stressed that the College needed to be Grade 1 and outstanding in its performance. During the course of the presentation Governors asked a wide range of questions and at the end Kim offered to come back and talk to Governors again after the Autumn spending review, an offer which was accepted by the Chair. The meeting went on to discuss the major issues for the College arising from the presentation, particularly no growth in public funding, shared services, mergers, competitors offers, the level of apprenticeships and the College's HE position.

At the end of the discussion it was agreed that the group would meet again in September and asked for a briefing paper from the Principal on:

- Income Streams
- Costs (Admin/Pay)
- Opportunities
- Competitions
- Mergers
- Shared services
- Special Actions

It was resolved **THAT:**

The Principal prepare a briefing paper for the next meeting of the Strategic Planning Group in the light of the discussion at the meeting.

8. ANY OTHER BUSINESS

There was no other business.

9. DATE OF NEXT MEETING

It was resolved **THAT:**

Future meetings of the Strategic Planning Group meet take place **at 8.30am** on:

- **Wednesday 22 September 2010**
- **Thursday 4 November 2010**
- **Tuesday 11 January 2010**

Signed : (Chair)