

**“I want to be  
in the Police Force”  
ANNABEL PALMER**



## BTEC FIRST DIPLOMA IN PUBLIC SERVICES

### 1 year full-time, equivalent to 4 GCSEs at grade C or above

This programme provides an ideal opportunity for exploring which public service you may wish to join. You also gain experience and a qualification prior to starting a training course with a particular public service. The course is made up of units of study that allow you to develop the skills and knowledge required to prepare you for a career in this exciting and worthwhile environment.

#### Course Units:

##### Core and Specialist Units:

- Uniformed Public Services Employment
- Public Service Skills
- Uniformed Public Services Fitness
- The Value of Sport and Recreation in the Public Services
- Land Navigation by Map and Compass
- Adventurous Activities and Teamwork in the Public Services

The course is enhanced by Functional Skills and the opportunity to study for other qualifications, which include:

- Functional Skills: Information Technology, Communication and Application of Number
- Opportunity to re-sit GCSE Mathematics or English (for those who have achieved a grade D at GCSE)

The course will also include:

- Tutorials
- Assignments and project coursework
- Development of personal, social and presentational skills
- Access to additional support (one-to-one or small groups)

- Visits to local public service providers
- Residential activity
- Fitness training

You will be encouraged to work in groups, to communicate effectively, to identify and resolve problems and to organise yourself and the work of others. During the course, you will have opportunities to learn about word processing, spreadsheets, graphs and databases. You will also have the opportunity to visit local public services to see their equipment and how they operate.

#### Assessment:

Throughout the course, students will complete a number of assignments for each unit of study.

#### To Join the Course:

You will normally need one of the following:

- 2 GCSEs at grade D or above including Mathematics or English

Mature students without formal qualifications who show commitment to the subject area may join the course following a successful interview.

#### Further Opportunities:

- Progression to the BTEC National Diploma in Public Services or other BTEC National Diploma courses on successful completion of the course.
- Progression to careers within: the Armed Services, the Police Service, the Fire Service, Customs and Excise, Security Services, Prison Service, Ambulance Service, Paramedics or Rescue Services, subject to meeting individual entry requirements.





## BTEC NATIONAL CERTIFICATE IN PUBLIC SERVICES

### 2 years full-time, equivalent to 2 A Levels

This course provides an ideal opportunity for an in-depth exploration of public services. You also gain valuable experience and a qualification prior to starting work within a particular public service. The course is made up of units of study that are designed to provide you with the necessary skills and knowledge in preparation for your chosen career.

### Course Units:

The course is made up of twelve units.

#### Core Units:

- Government, Politics and the Public Services
- Team Leadership in the Uniformed Public Services
- Citizenship, Contemporary Society and the Public Services
- Team Development in Public Services
- Understanding Discipline within the Uniformed Public Services

#### Specialist Units:

- Diversity and the Public Services
- Physical Preparation and Fitness for the Uniformed Services
- Outdoor and Adventurous Expedition
- Skills for Land-Based Outdoor and Adventurous Activities
- Skills for Water-Based Outdoor and Adventurous Activities
- Understanding the Criminal Justice System and Police Powers
- Understanding Behaviour in Public Sector Employment

### Assessment:

Throughout the course, students will complete a number of assignments for each unit of study.

### To Join the Course:

You will need to have at least one of the following:

- 4 GCSE subjects at grade C or above including English or Mathematics
- BTEC First Diploma with overall merit profile and GCSE English or Mathematics at grade C or above

Mature students without formal qualifications who show commitment to the subject area may join the course following a successful interview.

### Further Opportunities:

- Progression to degree, foundation degree or higher national qualifications
- Progression to careers in the public services if you meet their entry requirements





## BTEC NATIONAL DIPLOMA IN PUBLIC SERVICES

### 2 years full-time, equivalent to 3 A Levels

This course provides an ideal opportunity for an in-depth exploration of public services. You also gain valuable experience and a qualification prior to starting work within a particular public service. The course is made up of units of study that are designed to provide you with the necessary skills and knowledge in preparation for your chosen career.

#### Course Units:

##### Core Units:

- Government, Politics and the Public Services
- Team Leadership in the Uniformed Public Services
- Citizenship, Contemporary Society and the Public Services
- Team Development in Public Services
- Understanding Discipline within the Uniformed Public Services
- Diversity and the Public Services

##### Specialist Units:

- Physical Preparation and Fitness for the Uniformed Public Services
- International Perspectives for the Uniformed Public Services
- Outdoor and Adventurous Expedition
- Skills for Land Based Outdoor and Adventurous Activities
- Skills for Water Based Outdoor and Adventurous Activities
- Crime and Its Effects on Society
- Command and Control in the Uniformed Public Services
- Uniformed Public Services Employment
- Understanding the Criminal Justice System and Police Powers
- Understanding Behaviour in Public Sector Employment
- Fundamentals of Nautical Studies
- Communications and Technology in the Uniformed Public Services

The course is enhanced by Functional Skills ICT and will also include:

- Tutorials
- Assignments and project coursework
- Development of presentation skills
- Fitness training

Visits to/from local public service providers to enable you to gain a further insight into the world of public services. You will be encouraged to work in groups, to communicate effectively, to identify and resolve problems and to organise yourself and the work of others.

#### Assessment:

Throughout the course, students will complete a number of assignments for each unit of study.

#### To Join the Course:

You will normally need to have at least one of the following:

- 4 GCSE subjects at grade C or above including English and ideally Mathematics
- BTEC First Diploma with overall merit profile and English and Mathematics at grade C or above

Mature students without formal qualifications who show commitment to the subject area may join the course following a successful interview.

#### Further Opportunities:

- Progression to a higher national certificate or degree in a range of subjects from Leisure Studies, Business or Management Studies
- Progression to careers within the public services if you meet their entry requirements

#### The Course Team:

The BTEC National Diploma in Public Services is delivered by a team of lecturers from the Armed Forces, Emergency Services and Public Sector working environments.